

2023 Risk Management Assessment

It is very important that you use your LEGAL name and email address the exact same in all the websites.

Below you will find the instructions on how to complete the Safesports and Intro to Safety courses.

NEW* 2023 The US Learning Center and SafeSport have changed their rules regarding when you can retake the Intro into Safety and the refresher course in SafeSport. Expiration for Intro into Safety and SafeSport expires 365 days from the date of completion. To stay in compliance with Federal and State laws, US Soccer, USYS (US Youth Soccer), and WYS (WASHINGTON YOUTH SOCCER) the admin can complete SafeSport refresher and retake Intro into Safety courses 60 days prior to the expiration date.

As long as you have used your LEGAL name and email address the same in all the websites as well as completed your certificates within 7 days of registration your account will sync and there will be no need to upload any certificates.

There are four compliance items that are required by either State or Federal law to be completed prior to volunteer participation with Washington Youth Soccer. Without completion volunteers can be stopped from participation. All of the compliance courses can be completed within the USSF Learning Center.

Both the Concussion Certificate and the Sudden Cardiac Arrest Certificate are obtained by completing the Intro to Safety Course within the USSF Learning Center.

Volunteers should complete these courses as quickly as possible following registration. After volunteers are rostered to a team, the Sports Connect system will check with the USSF Learning Center for course completions for 7 consecutive days. If results are found, they will automatically be uploaded to volunteers Sports Connect Profile.

If volunteers do not complete the courses within SEVEN days of being rostered to a team, they will need to click the 'Get Learning Center Updates' button which can be located within your "My Account" page in the Sports Connect Association platform. Club and Association Registrars as well as the WYS state office also have access to the 'Get learning Center Updates' button for all of their volunteers.

[Access the USSF Learning center here: https://learning.ussoccer.com](https://learning.ussoccer.com)

Required Compliance:

1. SafeSport Certification (Can be obtained within the USSF Learning Center)

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2. Concussion Certification (Within the USSF Learning Center by taking the Intro to Safety Course)
3. Sudden Cardiac Arrest Certification (Within the USSF Learning Center by taking the Intro to Safety Course)
4. Risk Management Application (RMA) approval

You must complete the two certifications, before submitting your RMA.

Certificates

- Login to [insert club web address here](#)
- Click on Volunteer
- Check the box next Concussion and Sudden Cardiac Arrest (One course Intro to Safety) and click renew and update. *If course is expired or will expire in the next 60 days**
- Click the link ("Begin Training") in the pop up to take you to the [US Soccer Learning Center](#)
- Login or create an account (using the same LEGAL name and email address you used for [your soccer club account](#))
- Take the Intro to safety course. *If course is expired or will expire in the next 60 days**
- Repeat the instructions to take your Safesports course as well. *If course is expired or will expire in the next 60 day If course is expired**

Once you have finished the certificates or your certificates are not within 60 days of expiring go back to the [insert club](#) website to submit the background check.

- Login at [insert club web address here](#)
- Click on Volunteer
- Check the box next to Risk Status
- Click on "Renew & Update"
- Enter your SSN
- Click submit twice

If you have any questions or concerns please don't hesitate in contacting me.

Thank you,
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